



**CITY OF SAN BRUNO
CITIZEN'S CRIME PREVENTION COMMITTEE**

Minutes

**August 8th, 2013 - 7:00 p.m.
San Bruno City Hall - 567 El Camino Real
Capuchino Conference Room #113**

Prior to the start of the meeting, Deputy City Clerk Vicky Hasha swore in new committee members Nawied Amin & Roberto Donlucas. Deputy City Clerk Hasha confirmed Sehar Muzaffar was called out of the country unexpectedly and she would miss two (2) meetings.

1. **Call to Order:** Chair Riechel called the meeting to order at 19:05
2. **Roll Call:** (quorum = 4) Present: Nawied Amin, Frank Deering, Roberto Donlucas, Robert Riechel, & Officer Daryl McCoy. Excused: Peter Carey, Brandon Lau, Sehar Muzaffar. Guests: Robert Barnett, Councilman Rico Medina
3. **Approval of Minutes:** Minutes of July 11th, 2013 meeting.
Frank Deering moved and Robert Riechel seconded the motion to approve the minutes for the July 11th 2013 meeting as circulated. Motion passed.
4. **Communications & Announcements:** New members Nawied Amin and Roberto Donlucas gave a short background report on themselves. Officer McCoy answered a question and said that the SBPD has a "Ride Along" program. Officer McCoy said that to go on a "Ride Along", you would have to fill out a request slip, which is available at the San Bruno Police Dept. Councilmember Rico Medina gave a short presentation.
5. **Staff Reports:** None
6. **Public Comment on items not on the agenda**
Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.
No one desired to speak under this item.
7. **Business:**
 - a. **Neighborhood Watch** – Chair Riechel gave a short background update on this program. Officer McCoy will seek an update on the Linden Avenue request for starting a Neighborhood Watch block. A pole with a NHW (Neighborhood Watch) sign had already been installed on Linden Avenue. The suggestion was made to consider doing either 1 or 2 surveys of all NHW groups requesting questions and or suggestions they might have.
 - b. **National Night Out** – Chair Riechel gave a short background report on National Night Out. Councilman Medina reported that Kriss Gonzales held a NNO(National Night Out) event at which approximately 40 – 50 persons attended along with Police and Fire personnel. It was suggested that next year we consider partnering with Millbrae &



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South San Francisco to put on a joint event. Councilman Medina will look into this as a possibility.

Officer McCoy will arrange for members Amin and Donlucas to obtain their SBPD photo ID's and will also order 2 committee member shirts.

- c. **Membership** – No discussion
- d. **Crime Tips** – Chair Riechel gave a short explanation on our crime tip program. Officer McCoy advised that for this month he had already provided two (2) crime tips in both English & Spanish.
- e. **Handouts** - No action was taken.
- f. **Committee Goals** – No action taken
- g. **San Mateo Avenue Activity** – Chair Riechel gave a short review on the committee's progress in helping the Police Dept obtain the emergency contact information from the businesses on San Mateo Ave. We discussed considering moving to the Mills Park area and then to Bay Hill, but no details were confirmed.
- h. **By-Laws** – No Action Taken
- i. **City web site** information on Crime Committee update – No Action Taken
- j. **Upcoming Chair & Vice Chair elections** – Chair Riechel gave a brief background on the requirements for holding these two positions; nominations will be held at our November meeting, with elections at our December meeting. The position of recording secretary will be appointed after the elections.

8. **Adjournment:** Meeting adjourned at 20:25 Minutes taken and transcribed by Robert Riechel